

General Information and Enrollment Procedures

In accordance with state law, our district provides the option to enroll in approved virtual courses including courses offered through MOCAP. Please see your building counselor about enrollment options.

Enrollment period deadlines are listed and updated on our [website](#).

Virtual Course - [Request to Enroll Form](#)

Decision Making Process

- Is the student a resident of the school district?
- Is the student currently enrolled in the district?
- Was the student enrolled full time in a public school or charter in the previous semester?
- Was the request for MOCAP enrollment received by the MOCAP enrollment deadline?
- Would the MOCAP enrollment be at or below a full time enrollment?
- Does the course align with Missouri Learning Standards?
- Does the course align with Moberly School District graduation requirements?
- Have all prerequisite courses been completed?
- Has the student been successful in previous online courses?
- Has the student demonstrated readiness for independent coursework?

NO

Enrollment Denied

Denial letter sent to parent will include a written description of the reason for denial.



YES ↓ TO ALL

Enrollment Confirmation Letter

- Approved enrollment period for the course(s)
- Includes the requirements for continued enrollment:
 - Satisfactory monthly course progress
 - Grades of 70% or higher
 - Participation and satisfactory progress in District benchmark assessment (if applicable)
 - Participation in state assessments (if applicable)
- Procedures for ending enrollment at the District or parent's initiation.

Student begins virtual coursework

NO

Enrollment Terminated

- Removal letter sent to parent, MOCAP provider, and DESE:
- Reason for removal, from entire MOCAP program or course by course
 - Exit date from the District for student
 - Directions for parent regarding compulsory attendance of student

Monthly Progress Report

- Is the MOCAP program meeting the educational needs of the student in each course?
 - Grades above 70%
 - Monthly course completion progress proportional to elapsed enrollment time
 - Other

YES

Enrollment Continued

The student will continue virtual coursework. The District will continue to pay the invoice and monitor progress monthly.