



**2021-2022**  
**MIHS / MIMS**  
**Athletic / Activity**  
**Handbook**

# STUDENT ACTIVITIES

The purpose of the activity/athletic handbook is to provide general information and direction for those who supervise or participate in the Moberly High School and Middle School activity and athletic programs.

Because extra-curricular activity is considered to be an integral part of the total school program, it is necessary that a continuous study of policies, standards, and methods of evaluation be undertaken.

## Philosophy

We believe interscholastic athletics and activities should be an integral part of our total educational program. Athletics/Activities provide an arena for participants to grow, to excel, to understand and to value the concepts of sportsmanship and teamwork. Athletics and activities are also an opportunity for the community to demonstrate its support for the participants and the school, and to model the concepts of sportsmanship for our youth. The interscholastic program is not intended to be an intramural program where participation is mandatory.

## Code of Ethics for Moberly School District

It is the duty of all concerned with school activities:

1. To emphasize the proper ideal of sportsmanship, ethical conduct, and fairness
2. To eliminate all possibilities which tend to destroy the values of the activity.
3. To stress the values derived from participating fairly.
4. To show cordial courtesy to coaches/staff advisors, visitors and each other.
5. To establish a happy relationship between visitors and hosts.
6. To respect the integrity and judgment of staff advisors, judges and officials.
7. To achieve a thorough understanding and acceptance of the rules and expectations of the activity and the standards of eligibility.
8. To encourage leadership, use of initiative, and good judgment by the participants in the activity.
9. To recognize that the purpose of activities is to promote the physical, mental, moral, social and emotional well being of the individual participants.
10. To promote good school citizenship standards and use them as a barometer for participation.

## School Emblem and Colors

The school emblem, selected by a vote of the student body in 1967, is a Spartan. The school colors are red, white and blue.

### Spartan Fight Song

Fight Spartans mighty and tough  
We're gonna fight and show'em our stuff  
Fight you Spartans-Win this game and  
Bring our good school to fame

Fight Spartans and when we're done  
All will know that we're number one  
Fight you Spartans MHS  
And show'em that we're the best!

## Sportsmanship

Moberly School District is a member of the North Central Missouri Conference and Missouri State High School Activities Association. As members of these groups, we adhere to policies set down for the display of good sportsmanship by athletes, students, fans, parents and patrons. Member schools are to enforce sportsmanship rules for our own school, players and spectators. Violation of rules can result in the following consequences: written reprimand, probation, suspension, ejection, or permanent removal from events. Consequences are in force for players, coaches, students and fans.

All school discipline policies and rules apply to Moberly School District students at school activities, whether they are held on school property or away from school.

## NCMC Sportsmanship Statement

The North Central Missouri Conference, the Missouri State High School Activity Association and Moberly High School are committed to conducting activities in an environment where good sportsmanship and fair play are expected from coaches, student-

athletes, and spectators. Sportsmanship is good citizenship in action. In order for good sportsmanship to prevail (it does not happen by accident); coaches, student-athletes and parents need to act with dignity, civility, integrity, and demonstrate accountability and individual responsibility for their actions during all athletic activities. Respect for rules, respect for others and fair play are foundational to an interscholastic athletic program.

The **North Central Missouri Conference** has adopted the following guidelines for spectator conduct:

1. Consider the athletic opposition and officials as guests and treat them as such.
2. Regard the game officials as fair and accept their decisions as final. Treat the officials with respect. NO booing or criticizing the officials.
3. Respect the rights of students and spectators from opposing schools.
4. Accept the authority and judgment of the coaches.
5. Respect the property of the school and the authority of the school administrators.
6. Commend or cheer good plays by either team. Cheer an injured player when he/she is removed from the game.
7. Wear t-shirts/clothing that displays positive messages and language.
8. Remain off the playing field/court before, during and after contests.
9. Be modest in victory and gracious in defeat.
10. Consider it a privilege and duty to encourage everyone (players and spectators alike) to live up to the spirit of the rules of fair play and sportsmanship.

The North Central Missouri Conference players, coaches, and spectators will refrain from:

- Actions that will offend, embarrass, or intimidate any individual athlete.
- Actions that will call attention to oneself.
- Taunts, chants, noises, cheers, profanity, or motions directed at the opposing team, individual players, coach or school
- Throwing objects.
- Using noisemakers.

Failure to comply with the North Central Conference Sportsmanship Standards may result in your removal from the site of competition.

Violation of rules can result in the following consequences: written reprimand, probation, suspension, ejection, or permanent removal from events. Consequences are in force for players, coaches, students and fans. All school discipline policies and rules apply to Moberly School District students at school activities, whether they are held on school property or away from school.

Moberly School District does designate a student spirit section where standing is permitted.

## **Maintain and Protect Your Eligibility**

The Missouri State High School Activities Association (MSHSAA), of which Moberly School District is a member, is a voluntary, nonprofit, educational association of junior and senior high schools established for the purpose of working cooperatively in adopting standards for supervision and regulating interscholastic activities and contest.

One of the primary functions of MSHSAA is to establish eligibility standards that must be met by all students to sustain the **privilege** of representing their school in interscholastic activities.

Eligibility is a PRIVILEGE to be granted by the school to a student. Eligibility is NOT A STUDENT'S RIGHT BY LAW. Precedents setting legal cases have determined that eligibility is a privilege to be granted only if the student meets all standards adopted by the school.

Listed below is some information to acquaint you with the major rules and regulations you must follow in order to protect your eligibility. (Specifics are defined at [www.MSHSAA.org](http://www.MSHSAA.org))

1. You must be a creditable school citizen as defined by the Missouri High School Activities Association Handbook.
2. Academics Grades 9-12
  - a. You must be enrolled in, and regularly attending courses that offer 3.5 units of credit or 80% of the maximum allowable credits which may be earned, whichever is greater.
  - b. You must have entered, the preceding semester of attendance, a minimum of 3.5 units of credit, or 80% of the maximum allowable credits which may be earned. Credits earned or completed after the close of the semester will

not fulfill this requirement. Summer School courses for academic eligibility may count, provided the course is necessary for graduation or promotion and it is placed on the school transcript. No more than one credit in summer school shall be counted toward eligibility

### 3. Academics Grades 7-8

- a. You must be enrolled in a normal course load for your grade at the member school.
- b. You must have been promoted to a higher grade prior to the first day of classes for the new school year. However, even though you may have been promoted, you will be ineligible if you failed more than one course in the previous grading period.

### 4. Attendance

- a. If a student misses class(es) without being excused by the principal, the student shall not be considered eligible on that date. The student cannot be certified eligible to participate on any subsequent date until the student attends a full day of classes (or has an excused absence(s) from class) without an unexcused absence.
- b. Students ADA can't drop below 90%. If his or her ADA is below 90% he or she becomes ineligible to participate in, or attend extra-curricular activities. He or she would remain ineligible until his or her ADA improves to 90%. Students would be allowed to practice during the suspension, but they could not participate in or attend extracurricular activities. This includes field trips that were not tied to the curriculum. Once a student raised his or her ADA to 90% he or she could become eligible again  
Example: Today is the 70th day of school and a student has missed 1 day of school that was not documented with medical documentation. That puts him or her at an ADA of 98.5% (69/70), so this student is still okay to participate because his or her ADA is above 90%. Another student has missed 8 days undocumented without medical documentation, which gives him or her an ADA of 88% (62/70). This student is considered ineligible. It would take this student two full weeks of school to get his or her ADA back up to 90% ADA, therefore they would be ineligible to compete or attend any extracurricular activities (including Homecoming, Court Warming, and Prom) for 2 full calendar weeks.
- c. This policy/regulation affects any student in grades 9-12. For example, including but not limited to, students would not be able to participate in sports activities, academic meets, field trips, dances, etc., if they are ineligible.
- d. If a student is absent from school, he or she is not eligible to participate in or attend school activities, practices or games that day. To be in attendance, a student must be in school no less than 4 complete periods with the exceptions of doctor or dentist appointments, funerals, or other Principal pre-approved absences.
- e. If a student is absent on Friday, he or she will not participate on Saturday unless it was because of a doctor appointment, funeral, or other Principal pre-approved absence.
- f. Students must be in school, on time, the day after participation in an activity. Failure to do so will result in the participant not participating in the next game/meet or practice. Exceptions will be made if the parents notify the school before 8 a.m. that day and the absence or tardy is recognized as excused by the administration.
- g. Any student athlete having an unexcused absence on a given day may not be eligible to participate in a contest until he/she has attended a full day of classes without an unexcused absence before eligibility is reinstated (MSHSAA BY-LAW 2.2.3.e)

### 5. Transferring Schools

- a. If you transfer schools and your parents do not move into the district of your new school, you will be ineligible for 365 days, unless you meet one of the exceptions listed in the MSHSAA Residence and Transfer Rules.
- b. If you move with your parents to your new school district, you will be eligible at your new school provided you were eligible at your former school.
- c. **Always** check with your principal or athletic administrator **before** you transfer to determine whether it will affect your eligibility.

### 6. Participation Limits

- a. You are eligible to participate in any sport for a maximum of four seasons. Any part of a contest played during a season counts as a season of participation.
- b. Your eligibility to participate in high school activities begins when you first enter the ninth grade and lasts for the next **eight consecutive semesters (four consecutive years)**.
- c. You must enter school within the first 11 days of the semester to be eligible.
- d. For students in grades 7-8, you are eligible for only your first two semesters of attendance in the seventh grade and for only your first two semesters in the eighth grade. You are not eligible to compete with or against students enrolled in the ninth grade or above when you are enrolled in either the 7<sup>th</sup> or 8<sup>th</sup> grade. A student who is repeating a grade is not eligible.

### 7. Awards Standards

- a. You may accept awards, which are symbolic in nature, such as medals, ribbons, trophies, plaques, etc. for participating in a school athletic program.
- b. You may accept awards which are merchandise and such an award shall not exceed \$100 in the suggested manufacturer's retail price.

8. Age Limits Grades 9-12

- a. If you reach 19 years of age prior to July 1, you will be ineligible for interscholastic competition for the next school year.
- b. Over-aged eighth graders may move up to the senior high team to have eight semesters of eligibility.

9. Age Limits Grades 7-8

- a. In order to participate on or against teams made up of only seventh graders, you must not have reached 14 years of age prior to July 1, preceding the opening of school.
- b. In order to participate on or against teams made up of only eight graders, you must not have reached 15 years of age prior to July 1, preceding the opening of school.
- c. In order to participate on or against teams made up of only ninth graders, you must have reached 16 years of age prior to July 1, preceding the opening of school.

10. Non-School Competition

- a. You may participate on a non-school team in different sports during the same season; however, you may not practice or compete in non-school organized athletic competition ON THE SAME DAY that you practice or compete with your school team without approval of the school administration.
- b. Before you join any non-school team or enter any non-school competition involving athletics, check with your athletic administrator to make certain these standards are being met.

11. You may participate in an "audition" or "try-out" for a college team only after you have completed your last season of eligibility in the sport for which you wish to try-out.

12. You may not compete in all-star games or contests before you complete your eligibility in each high school sport.

13. Sports Camps and Clinics

- a. Same Season/Same Sport (refer to MSHSAA Handbook guidelines)
- b. Same Season/Different Sport (refer to MSHSAA Handbook guidelines)  
Refer to the above guidelines or contact the MMS/MHS Athletic Director for clarification concerning Sports Camps/Clinics

14. Foreign Student Eligibility

- a. You are eligible for varsity competition one year only, provided you are participating in an exchange program listed by CSIET (Council on Standards for International Educational Travel).
- b. You must meet the age requirement of not reaching age 19 prior to July 1, proceeding the school year in which you are enrolled.
- c. You must possess a current and valid visa.
- d. If you meet all standards of eligibility, except a CSIET program, you are eligible only for a sub-varsity competition.

**A REMINDER:** Any questions pertaining to eligibility that is not answered above should be brought to the attention of your athletic administrator or visited at the MSHSAA website ([www.mshsaa.org](http://www.mshsaa.org)).

### **Physician Exams and Insurance Requirements**

The Missouri State High School Activities Association handbook states: The school shall require of each student participating in athletics or an activity performance group, a physician's certificate stating that he or she is physically able to participate in athletic contests or performance groups. The medical certificate is valid for two years (730 days) for the date the physical examination was received. This certificate must be on file before the student will be allowed to practice with any of Moberly School District's athletic teams.

## **MOBERLY MIDDLE AND HIGH SCHOOL EXTRACURRICULAR PARTICIPATION POLICY**

## Citizenship Guidelines

Students who represent a school in interscholastic activities must be creditable citizens and judge so by the proper school authority certifying a list of students for competition. Those students whose character or conduct is such as to reflect discredit upon themselves or their schools are not considered “creditible citizens”. Conduct shall be satisfactory in accord with the standards of good discipline.

A student shall not be considered eligible while under suspension. The student who is expelled or who withdraws from school because of disciplinary measures shall not be considered eligible for 365 days from the date of expulsion or withdrawal.

Each individual school has the authority to set more restrictive citizenship standards and shall have the authority to judge its students under those standards.

The determination of a student’s citizenship eligibility shall be solely within the discretion of Moberly Public Schools’ officials. The following system-wide guidelines will assist in the uniform handling of such cases.

- A. **Participant Under Arrest:** If a participant is arrested for a misdemeanor (shoplifting, vandalism, etc.) or a felony, the participant will be allowed to represent the school in interscholastic activities pending the legal outcome of the case. However, if there is admission of guilt by the participant or if after reviewing the case school officials believe there is strong evidence (e.g. eyewitnesses) which indicates probable guilt, then the school may restrict the student from participation before the legal outcome of the case. Parents and the participant are to be informed of action taken in this manner through a meeting with the head coach or supervisor, and the building administrator. This provision shall not infringe upon the authority granted to the Moberly Public Schools under the Missouri Safe Schools Act.
- B. **Participant Who Is Adjudged to Have Committed Crime**  
If a student is adjudged by a court of law to have committed a misdemeanor or felony, the student will incur the following applicable penalty:

**Misdemeanor (excluding minor traffic violations)** – up to six months maximum restriction

**Felonies** – up to permanent suspension

Decisions related to penalties will be made jointly by the building level administration and head coach or supervisor. Such decisions shall be at their sole discretion.

A participant convicted of a misdemeanor (excluding minor traffic violations) or felonies may return to his/her activity after satisfying all court-mandated obligations and after school officials determine that the participant has met both MSHSAA and Moberly Public Schools’ policy requirements regarding citizenship. This provision shall not infringe upon the authority granted to the Moberly Public Schools under the Missouri Safe Schools Act.

- C. **Participant Possession and/or Use of Controlled Substances**

The Moberly Board of Education recognizes the misuse and abuse of controlled substances (i.e. alcohol, tobacco, marijuana, cocaine, and other drugs or mood altering chemicals) as a significant health problem for students who attend the Moberly Public Schools. The misuse and abuse of controlled substances result in negative effects on behavior, learning and the total development of each individual young person involved. Extracurricular participation in activities such as athletics, music, speech, cheerleading, pom pom, academic competition and the development of related skills are also negatively affected by the utilization of controlled substances. Because of the great amount of exposure of students involved in extracurricular activities within both the school and the community, the Board of Education is committed to a policy that encourages decision-making and resulting positive behavior associated with the non-use of controlled substances. The Moberly Public Schools’ position on this issue is in accordance with the following goals:

The purpose of this policy is:

1. To elevate standards of sportsmanship and to encourage the growth of responsible citizenship among the students of the Moberly Public Schools.
2. To emphasize the Schools’ concern for the health and safety of students during their participation in extracurricular activities and the long-term physical, psychological and social effects of chemical misuse and abuse on their health.

3. To promote equity and a sense of order for discipline among the student of the School District.
4. To confirm and support existing state laws which restrict the use of such controlled substances.
5. To establish standards of conduct for those students who are leaders and standard-bearers among their peers.
6. To assist students who desire to resist peer pressure which directs them toward the use of controlled substances.
7. To assist students who should be referred for assistance or evaluation regarding their misuse and abuse of controlled substances.

**If a Student Possess and/or Uses Controlled Substances:**

Regardless of the time of year and/or quantity involved, a student shall not engage in any of the following acts: (1) use or possess a beverage containing alcohol (2) use tobacco; (3) use or consume, have possession, buy, sell or give away marijuana or any substance defined by law as a drug or controlled substance.

**Prescription Medication:** It is not a violation for a student to be in possession of or use a legally defined drug specifically prescribed for the student’s own use by his/her physician. A student who possesses prescription medication at school must comply with the Moberly Public School’s policies on the administration of medication at school.

**Confirmation:** Any violation of these prohibitions concerning drugs and controlled substances must be confirmed by either the coach/sponsor, law enforcement authority (documentation of an arrest and/or conviction), or school administrator.

**Out-of-season Violations of Prohibitions on Use/Possession of Controlled Substances:** Student participants whose out-of-season (including summer) conduct has resulted in a violation of these prohibitions will be suspended during their first or next activity, according to in-season regulations.

**In-Season Violations of Prohibitions on Use/Possession of Controlled Substances:**

1. **First Violation** – On a student’s first violation, he/she may be suspended for a minimum of 10% of contest days of participation. The coach will conference with the student. A student may, at the option of the coach, work off the last contest suspension by completing five hours of community service approved by the coach and the Athletic Director.
2. **Second Violation** – On a student’s second violation, he/she may be suspended for a minimum of 25% of contest days of participation and must be actively receiving mandatory professional abuse counseling. A student may work off the last two contest suspensions by completing ten hours of community service approved by the coach and Athletic Director.
3. **Third Violation** – On a student’s third violation, he/she will be suspended for a minimum of 50% of contest days of participation. The participant must successfully complete a professional substance abuse counseling program in order to participate in another activity for the remainder of that academic school year. **Additional violations could result in permanent loss of eligibility.**

\*\*All suspensions can be made based upon circumstances, team policy and decision of head coach and athletic director.

\*\*Athletic Director has decision-making authority regarding an athlete’s future participation in other sports seasons than the one the offense occurred in.

**D. Contact with Parents/Legal Guardian upon Violation**

It is mandatory that the parents of any participants be contacted by the coach or sponsor following any violation of the Policy.

**E. Violations and Penalties Shall be Cumulative**

Violations and penalties of this Policy shall be cumulative for each student beginning in 7<sup>th</sup> grade through 8<sup>th</sup> grade, and then beginning again in 9<sup>th</sup> grade through 12<sup>th</sup> grade.

**F. Mandatory Special Conferences for Violator**

A participant who violates this Policy shall receive special conferencing from the coach/sponsor and/or school counselor on the first offense.

**G. Participant Involved in Misconduct while at School**

A participant in extra-curricular activities must not engage in misconduct while at school. Misconduct includes, but is not limited to, truancy, disrespect to teachers, fighting and use of abusive language. After a review by the head coach or supervisor and building administrator, the participant and parents will be notified of the results. Penalties will range from a reprimand and placing the participant on probationary status to temporary or permanent restriction from representing the school in interscholastic activities. The seriousness of the case and attitude of the participant will determine the penalty. Reoccurrence of the misconduct, or similar misconduct, will require that permanent restriction be considered. Any penalties imposed shall be within the sole discretion of the School District.

1. While in ISS, students are not eligible to participate or attend any extracurricular school events, until the final day of their suspension. During OSS, students are not eligible to participate in or attend any extracurricular events until the day they return to school following the suspension.
2. Saturday detention obligations must be fulfilled prior to participation in contests on that day.

#### **H. Media Information**

Any participant who is suspended from play shall be termed in the media as “violation of team rules”.

#### **I. Out-of-town trips**

Student participants are expected to accompany the team or group on all out-of-town trips using the mode of transportation arranged for by the school. Any deviations from this policy require the following:

1. A request by the parents or guardian be made personally and **in advance** and be approved by the coach or supervisor and the building administrator. If the request is made by written note, the building administrator reserves the right to verify it by contacting the parents or guardian. Personal contact with the coach/sponsor by the parent/legal guardian will allow a participant to ride home with **the participant's** parent/legal guardian **only**.
2. Under emergency conditions, the coach/sponsor in charge of the team/group will use his/her best judgment in approving requests.
3. If there is any doubt about the circumstances surrounding such a case, the participant is to remain with the team.

#### **J. Unsportsmanlike Acts**

Acts which are malicious in nature will, in most cases, cause the participant to be restricted from representing the school for at least the next contest, especially in situations where the participant is ejected from the contest. Each case of this type is to be reviewed by the head coach or supervisor and building administrator before a final decision is reached.

#### **K. Right of Appeal**

Participants will have the opportunity to express their side of any incident in which they may be involved. If the participant is dissatisfied with any decisions, he/she has the right to appeal through the following channels:

- A. Building Principal
- B. Superintendent

All appeals are to be in writing and submitted within 5 days of the decision being appealed. A student is not entitled to an oral hearing before any of the above referenced officials. An appeal may be decided by the school official based on the written submission of the participant.

## **Citizenship Requirements**

### **By Law 2.2.1 Citizenship Requirements in MSHSAA Official Handbook**

Students who represent a school in interscholastic activities must be creditable citizens and judged so by the proper authority. Those students whose character or conduct is such as to reflect discredit upon themselves or their schools are not considered “creditible citizens.” Conduct shall be satisfactory in accord with the standards of good discipline.

- a. Law Enforcement: A student who commits an act for which charges may be or have been filed by law enforcement authorities under any municipal ordinance, misdemeanor or felony statute shall not be eligible until all proceedings with the legal system have been concluded and any penalty (i.e. jail time, fine, court costs, etc.) or special condition of probation (i.e. restitution, community service, counseling, etc.) has been satisfied. If law enforcement authorities determine that charges will not be filed, eligibility will be contingent upon local school policies. Minor moving traffic



offenses shall not affect eligibility, unless they involve drugs, alcohol, or injuries. After a student has completed all court appearances and penalties, and has satisfied all special conditions of probation and remains under general probation only, local school authorities shall determine eligibility.

b. Local School:

1. A student who violates a local school policy is ineligible until completion of the prescribed school penalties.
2. The eligibility of a student who is serving detention or in-school suspension shall be determined by local school authorities.
3. A student shall not be considered eligible while serving an out-of school suspension.
4. A student who is expelled or who withdraws from school because of disciplinary measures shall not be considered eligible for 365 days from the date of expulsion or withdrawal.
5. Each individual school has the authority to set more restrictive citizenship standards and shall have the authority and responsibility to judge its students under those standards.
6. Each school shall diligently and completely investigate any issue that could affect student eligibility.

c. **Student Responsibility: Each student is responsible to notify the school of any and all situations that would affect his/her eligibility under the above standards. If the student does not notify the school of the situation prior to the school's discovery, then the student shall be ineligible for up to 365 days from discovery, pending review by the Board of Directors.**

## Parent/Coach/Staff Advisor Communications

**Parent/Coach Relationship** – Both parenting and coaching are extremely difficult vocations. By establishing and understanding of each position, we are better able to accept the actions of the other and provide greater benefit to students. As a parent, when your student becomes involved in our program, you have a right to understand what expectations are placed on your student. This begins with clear communication from the coach of your student's program.

### Communication Coaches/Staff Advisor Expect From Parents

1. Concerns expressed directly to the coach/staff advisor
2. Notification of any schedule conflicts well in advance
3. Specific concern in regard to a coach's/staff advisor's philosophy and/or expectations

As your student becomes involved in the programs in the Moberly Schools, they will experience some of the most rewarding moments of their lives. It is important to understand that there also may be times when things do not go the way you or your student wishes. At these times discussion with the coach/staff advisor is encouraged.

### Communication You Should Expect From Your Student's Coach/Staff Advisor

1. Philosophy of the coach/staff advisor
2. Expectations the coach has for your student as well as all the players on the squad
3. Location and times of all practices and contests
4. Team requirements, i.e. fees, special equipment, off season conditioning
5. Procedure should your student be injured during participation
6. Discipline that results in the denial of your student's participation

### Appropriate Concerns to Discuss With Coaches/Staff Advisors

1. The treatment of your student mentally and physically
2. Ways to help your student improve
3. Concerns about your student behavior

It is very difficult to accept your student not playing as much as you may hope. Coaches/staff advisors are professionals. They make judgment decisions based on what they believe to best for all students involved. As you have seen from the list above, certain things can be and should be discussed with your student's coach/staff advisor. Other things, such as those listed next must be left to the discretion of the coach/staff advisor.

## ISSUES NOT APPROPRIATE TO DISCUSS WITH COACHES/STAFF ADVISORS

1. Playing time
2. Team strategy
3. Play calling
4. Other student-athletes/participants

There are situations that may require a conference between the coach/staff advisor and the parent. These are to be encouraged. It is important that both parties involved have a clear understanding of the other position. When these conferences are necessary, the following procedure should be followed to help promote a resolution to the issue of concern.

1. Call to set up an appointment with the coach/staff advisor
2. Please do not attempt to confront a coach/staff advisor before or after a contest or practice. These can be emotional times for both the parent and the coach/staff advisor. Meetings of this nature usually do not promote resolution.

### THE NEXT STEP

#### What Can a Parent Do If the Meeting with the Coach/Staff Advisor Did Not Provide a Satisfactory Resolution?

1. Call and set up an appointment with the Activities Director or Athletic Director to discuss the situation.
2. At this meeting the appropriate next step can be determined.

## MHS/MMS INTERSCHOLASTIC COMPETITION

These activities are sponsored by MHS/MMS and governed by the MSHSAA. All MSHSAA sponsored activities are covered with a supplemental insurance plan. This plan has a \$50,000 maximum medical benefit. Itemized coverage is listed on the back page of the brochure. Any student wishing to participate in any of these activities should contact the head coach/sponsor, the Activities Director, or Athletic Director.

### FALL

---

Girls Cross Country V, JV, 8 & 7  
Football V, JV, 9, 8 & 7  
Girls Golf V & JV  
Girls Softball V, JV, 8 & 7

---

Boys Cross Country V, JV, 8 & 7  
Football Cheerleading V, JV, 8 & 7  
Boys Soccer V & JV  
Girls Tennis V & JV

### WINTER

---

Girls Basketball V, JV, 8 & 7  
Basketball Cheerleading V, JV, 8 & 7  
Wrestling V, JV, 8 & 7

---

Boys Basketball V, JV, 9, 8 & 7

### SPRING

---

Baseball V, JV  
Girls Soccer V & JV  
Girls' Track and Field V, JV, 8 & 7

---

Boys Golf V & JV  
Boys Track and Field V, JV, 8 & 7  
Boys Tennis V & JV

### ALL-YEAR

---

Vocal Music 9-12 & 7-8  
Scholar Bowl 9-12

---

Instrumental Music 9-12 & 7-8  
Speech/Debate/Drama 9-12 & 7-8

## Three Sport Athlete Recipients

This award is presented to any senior athlete who earns three or more Varsity Letters their senior year. These letters are for MSHSAA sanctioned, competing athletes only (baseball, basketball, cross country, football, golf, soccer, softball, tennis, track, wrestling).

### Athletic Awards – Varsity/Provisional/JV/Freshman (MHS) Participation (MMS)

A certificate will be presented to the athlete each time he/she meets the requirements established in that sport and is recommended by the Head Coach to be a recipient of the award.

### Athletic Lettering (MHS)

All of Moberly School District’s athletic programs offer an athletic letter. Each sport offers objective criteria and qualifications for lettering set by the individual sport coaching staff. The additional factors of good school citizenship and a constructive, positive attitude are integral criteria of the letter process.

### **Non-Athletic Lettering (MHS)**

Several organizations offer a non-athletic letter for their activity. Each activity offers objective qualifications and criteria for lettering set by the organization. The additional factors of good school citizenship and a constructive, positive attitude are integral criteria of the lettering process. For lettering requirements check with individual staff advisors.

### **Care of Equipment**

It is important that basic policies concerning issuing, returning and proper care of equipment be followed. Your equipment costs money and it is your responsibility to care for it. Your equipment is your protection and safeguard against injury. Take care of your equipment and treat it well.

### **Issuing Equipment**

1. No equipment will be issued until the athlete has met all requirements of the athletic policies.
2. Athletes will not be allowed in the equipment room, except when taken by a coach or equipment manager. Athletes will be issued equipment over the counter and if it doesn’t fit they will return it and be given another piece for sizing.
3. No equipment will be issued unless an equipment issue sheet has been filled out fully and correctly, and signed by the student. All uniforms and pieces of equipment must be numbered and the numbers listed on the sign-out sheet.
4. No replacement will be issued unless the student has checked in the worn out or repairable article or paid compensation for it.
5. All equipment will be fitted outside the storeroom.
6. The time schedule for issuing will be posted or announced and will be followed closely.
7. Any faulty or unsafe equipment should be reported immediately.

### **Returning Equipment**

1. All school equipment must be returned and checked off the player’s equipment sheet at the end of the season.
2. Any lost equipment must be paid for. **Coaches must turn in fine cards to the activities office for any equipment not turned in or damaged. A copy of the equipment issue sheet must also be turned in as well.**
3. Any article that needs repairing should be called to the attention of the coach or manager when checking in equipment.
4. Equipment will be cleaned before returned unless otherwise stated by a coach.

### **MSHSAA Policy on Use of Drugs, Medicine and Food Supplements in Interscholastic Sports**

“School personnel and coaches should not dispense any drug, medication or food supplement except with extreme caution and in accordance with policies developed in consultation with parents, health-care professionals and senior administrative personnel of the school or school district.

Use of any drug, medication or food supplement in a way not prescribed by the manufacturer should not be authorized or encouraged by school personnel and coaches. Even natural substances in unnatural amounts may have short-term or long-term negative health effects.

In order to minimize health and safety risks to students-athletes, maintain ethical standards and reduce liability risks, school personnel and coaches should never supply, recommend or permit the use of any drug, medication or food supplement solely performance-enhancing purposes.”

### **Extracurricular Activities and Admission Fees**

Admission prices for some school activities are listed below. Admission for other non-listed activities will be announced later.

#### **Home games only**

High School/Middle School student.....	\$2.00
High School/Middle School student w/athletic pass.....	Free
Elementary.....	\$2.00
Adults .....	\$3.00

Adults (Varsity Football Only).....	\$4.00
Band members in uniform/cheerleaders in uniform.....	Free
NCMC Passes, Employee Passes & MACC Faculty Passes.....	Free

Tournament (including district level and above) admission prices will be announced.  
 Students who are suspended from school will not be admitted to any school activity while the suspension is in effect.

**General Information**

- Athletes are required to pay a \$20 participation fee for each sport in which they participate. The district has a family limit of \$80 per year. These fees must be paid in the athletic office before an athlete is eligible to participate.
- MSHSAA sponsored events take precedence over Non-MSHSAA sponsored events.
- Any extracurricular activities beyond the state level of competition will not be funded by the school district.
- All signage in school district must be approved by Athletic/Activities Director and School District in advance.
- All posters and bulletins must be cleared with the administration before being posted.
- All school activities and/or organizations must be sponsored by a faculty member and its membership limited to Moberly High/Middle School students. The scheduling of all events must be approved by the faculty sponsor and the director of activities.
- Students wishing to form a school recognized organization must have approval of the school administration (through the activities office). A Moberly Public School certified employee as its sponsor, and a constitution and by-laws (high school level). Steps in forming a student organization:
  1. A meeting should be held of students interested in the proposed organization. A faculty member shall be present.
  2. If sufficient student interest is shown (approximately 10 students), a committee should be organized to write a club description and purpose.
  3. The club description and purpose should be given to the Activities Director. The Director will take the information to the Principal and Student Senate for approval.
  4. If approved, the group proposing the new organization must submit a copy of the constitution and by-laws to the Activities Director and Principal for approval. Faculty sponsor must also be secured.
- Organizations involving students of Moberly Public Schools, but not recognized by the Moberly Public School system shall be prohibited from holding initiation exercises or other activities on school property (subject to district policy on usage).
- If school is dismissed during the school day because of inclement weather, practices and meetings may be scheduled upon approval of the principal. If school is called off in the morning and the weather conditions improve, activities may be scheduled upon approval of the Principal.
- All monies collected by school employees and by student treasurers shall be handled with good and prudent business procedures. All monies collected shall be receipted, accounted for, and directed without delay to the proper location of deposit (athletic/activities offices). In no case shall monies be left overnight in schools, except in the vault provided for safekeeping of valuables. Any employee leaving money in a school overnight, not locked up in the school vault, shall be liable for the money in case it disappears. The employee will immediately reimburse the school district for the loss. If reimbursement has not been received by the Business Office within seven days of the first knowledge of the loss, the Business Office will automatically deduct the amount from the employee’s next paycheck.
- Deposits made to the activities, athletic, or middle school offices should include a deposit form and copies of all checks. Copies of middle school activity deposits are sent to the activity/athletic directors at the high school.
- Students must attend school ½ day (4 class periods) on the day of an activity in order to participate. Also, attendance for ½ day on Friday is required for participation in extracurricular activities on Saturday. Any variance from this guideline must be with prior administrative approval.
- While in ISS, students are not eligible to participate or attend any extracurricular school events until the final day of their suspension. During OSS, students are not eligible to participate in or attend any extracurricular events until the days they

return to school following the suspension. Saturday detention obligations must be fulfilled prior to participation in contests on that day.

- Student activity participants must ride to and from an activity on a bus or other approved means of transportation unless prior permission from the principal, the activity director or athletic director has been granted to a student to travel to or from the activity with his/her parent or legal guardian. All Moberly Public School Bus Regulations shall apply.
- All academic standards of the Missouri State High School Activities Association must be maintained by each student who desires to participate in interscholastic competition. Be sure to check with the Activities Office or Athletic Office regarding eligibility standards. A student is required to have earned a minimum of 3.5 units of credit the preceding semester and be enrolled and regularly attending courses that offer a minimum of 3.5 units of credit each semester.
- A student who parks illegally or inappropriately will be warned and asked to move his/her car to a legal parking area. Cars parked illegally may be towed to a legal parking area at the owner's expense if warnings are ignored. Students are expected to operate vehicles safely and responsibly. Failure to do so may result in loss of driving and/or parking privileges for up to the remainder of the school year.
- Teachers have the same authority over pupils' conduct on school sponsored trips as they do at school. Students' conduct on a field or activity trip is expected to conform to the same standards as in the classroom.
- A lost and found department is maintained in the Principal's office. Items not claimed will be given to local charity as selected by the Student Senate, or discarded during the summer.
- All class funds and activity funds are to be handled through the Activity Director's office. Funds may be accessed by filling out a purchase order, signed by the Faculty Sponsor, Activity Director, Principal and the Superintendent. Athletic funds are to be handled through the Athletic Director's office. **NO PURCHASES MAY BE MADE IN THE NAME OF THE SCHOOL WITHOUT FIRST HAVING A PURCHASE ORDER APPROVED.** Petty cash purchases must be approved in advance by the appropriate office (activities or athletics) and not exceed \$15.00. Deposits of monies accumulated through fundraising efforts or club/class dues must be deposited through the Activity Directors office.
- Fundraising projects must be approved in advance with the appropriate office (activities or athletics) by filling out a fundraising information form and being approved for placement on the school calendar by the activities director.
- Sponsors wishing to take students on a field trip must seek approval through the activities office by turning in a bus transportation form and the appropriate parent permission forms. If a sponsor/coach wishes to transport students in private vehicle permission must be gained through the athletic or activities office. A transportation contract must be filled out showing proof of insurance and a copy of the sponsor's driver's license must be on file. Parent permission forms must also be provided.
- Sponsors and coaches taking students on a trip should give faculty members and the attendance secretary a list of all students participating at least three days prior to the event. Students may be released no more than 15 minutes before the bus is to leave.
- Athletes wishing to participate in more than one sport during the same season should conference with the athletic director. A dual participation form must be filled out by the student and signed by the coaches involved, declaring their primary and secondary sports.
- All MSHSAA District level competition or above which require meal expenses can be provided for by the district at the rate of \$5 per meal per participant. The meal payments should be cleared through the appropriate office director (athletic/activities) prior to the event and with enough time provided to have a check request issued.
- All buildings and athletic facilities of the Moberly Public School District are tobacco-free and smoking is not allowed.
- Faculty members wishing to use the building for activities before or after school, weekends, or during the summer must schedule their activity with the activities director. Anyone wanting to use the gym, weight room, or outside areas must contact the athletic director to reserve the area and then notify the activities director so that the event can be placed on the district calendar.

- Students wishing to bring a guest to a school dance must register their guest with the Assistant Principal. Moberly Middle School students are not allowed to attend high school dances and Moberly High School students are not allowed to attend Middle School dances.
- Staff workers who have specific activity or athletic assignments such as ticket sales, timers, scorekeepers, etc. will receive \$30 per assignment. Full day event workers will be compensated accordingly. If you wish to work an event, contact the appropriate office (activities/athletics).
- Clubs and organizations wishing to earn money running the winter concession stand may sign-up in the activities office. At the end of the season, profits will be divided according to the number of times worked. The following guidelines must be followed:
  1. Sponsors should pick up money boxes, get keys (from activities office), and start food machines immediately after school. (If you are working a Saturday event the above should be done on Friday).
  2. Please be on time to set up the stand. Sponsor and workers should report 30 minutes before the first scheduled game.
  3. The stand should be open for business fifteen minutes before the game begins.
  4. Sponsors should remain in the stand at all times.
  5. One free drink and one bag of popcorn may be allowed for the club sponsor, concession workers, table workers, ticket takers, event coaches and Moberly administrators.
  6. Free popcorn should be provided for officials.
  7. The stand should not close before the beginning of the 4<sup>th</sup> quarter of the final game.
  8. The tables, machines, and concession area must be cleaned before leaving the stand.
  9. If the stand is not clean, you may forfeit that night's pay for your club or organization.
- Athletes are provided admission passes to all home athletic events. Student athletic passes must be shown for free admission. If the proper identification is not presented, adult prices will be charged. Any student leaving an activity or athletic event will not be re-admitted. Cheerleaders and performing band members in uniform will be admitted free of charge.
- All Moberly School District employees, spouses and children (living at home) will be admitted to school activities free of charge when they present their admission pass.
- Insurance is provided for all MSHSAA interscholastic activity participants for injuries occurring during participation in events or practices. The parent's insurance is primary in the event of any injury. All students are encouraged to purchase a school insurance policy. Forms are available in the principal's office during registration. If an injury occurs during practice or competition an accident report should be filed and an insurance claim form should be picked up in the principal's office immediately. Any expenses that are incurred due to MSHSAA interscholastic activity participation or practices must be handled through the insurance companies and not charged to the school district. There is a \$50,000 maximum medical benefit per covered accident. **Injuries should be reported immediately to the office.**

## **MOBERLY HIGH SCHOOL AND MIDDLE SCHOOL CLUBS AND ORGANIZATIONS**

**\*The Moberly Public School District does not pay for meals, transportation or entry fees for club activities.**

**Art Club** – (MHS/MMS) This club is formed each year to promote art in the school and community. It allows students to interact on a social level with other students of artistic interest.

**DECA-DECA**, an association of marketing students, prepares emerging leaders and entrepreneurs for careers in marketing, finance, hospitality and management in high schools and colleges around the globe. DECA enhances the preparation for college and careers by providing co-curricular programs that integrate into classroom instruction, applying learning in the context of business, connecting to business and the community and promoting competition. Our student members leverage their DECA experience to become academically prepared, community oriented, professionally responsible, experienced leaders.

**FBLA**-(Future Business Leaders of America) is a club for all business students. It facilitates the transition from school to work, develops competent aggressive business leadership, fosters patriotism, encourages scholarship, strengthens confidence, and promotes school loyalty.

**FCCLA** – FCCLA (Family, Careers and Community Leaders of America) is a national organization of students who have taken or are presently enrolled in Family and Consumer Science classes. The main goal is to improve ones personal family, community, and job/career life. Projects and activities are designed and carried out to provide students with leadership experiences.

**FFA**-FFA makes a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success through agricultural education.

**Musical** – Auditions are held for this staged musical production. Emphasis is placed upon vocal and dramatic experience.

**NHS** – National Honor Society is an organization for Sophomores, Juniors and Seniors. Eligibility is based on GPA, character, leadership and service. Students are considered for membership twice per year, the first time in the fall with students being selected as honorary members and then again during second semester for full membership.

**Outdoor Adventure Club**-The Outdoor Adventure Club shall nurture caring, leadership skills, critical thinking, and draw people of wide-ranging ethnic groups, cultures, and abilities into efforts to explore, enjoy, and protect our environment. Activities may include, but are not limited to, hiking, camping, canoeing, spelunking, kayaking, backpacking, winter sports, rock climbing, biking, and trail maintenance.

**Spanish Club** – Membership is open to any student who has had at least one year of high school Spanish or is currently in a Spanish class. Students are encouraged to participate in school and community service projects. Other activities might include parties, field trips, speakers and pen pal opportunities.

**SKILLSUSA**- SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled workforce. SkillsUSA helps each student excel. SkillsUSA is a national nonprofit organization serving teachers and high school and college students who are preparing for careers in trade, technical and skilled service occupations, including health occupations. It was formerly known as VICA (Vocational Industrial Clubs of America)

## **Student Government**

The Moberly High School student governing body is the **Student Senate**. Senate is made up of four elected representatives from each class, the class president of each class, and the four student body officers. Activities for the Student Senate include school spirit projects through the annual Blood Drive, various dances and related activities throughout the year, organizing the student election process and acting upon proposals and resolutions brought before the student governing body.

The Moberly Middle School student governing body is the **Student Council**.

## **Use of District Facilities**

Student Initiated Group Use of District Facilities Pursuant to the Equal Access Act, secondary schools of the district will provide an opportunity for student-initiated non-curricular groups to conduct meetings or activities on district property to the same extent that the district allows other non-curricular student groups to meet on school premises during non-instructional time. Student-initiated non-curricular groups will not be denied access on the basis of religious, political, philosophical or other content of speech at such meetings or activities. The superintendent or designee may create administrative procedures to govern the use of district facilities by student-initiated non-curricular groups. Community use of district facilities is governed by policy KG. See Board of Education Policy IGDA.

## **Community Service**

Students wishing to receive credit for community service hours should pick up verification forms in the guidance office. Community service is any volunteer service for which there is no monetary reward. A+ tutoring is not counted as community service hours due to the financial incentive provided.

## **Float Building Guidelines**

1. Students may work on their floats, the previous Thursday through the Thursday of Homecoming week, evenings 6-9 pm.
2. Faculty members may divide their work schedules into work blocks with two-three teachers assigned to each block.
3. In order to avoid duplication, float themes should be approved by the Activities Director at least two weeks prior to the first night of activities.
4. Float expenses are limited to \$250 per class and purchase orders must be processed through the activities office at least one week prior to the first night of activities.
5. Students should be encouraged to bring their ID in case a name or grade verification needs to be made. If a student leaves for any reason, they are not to be allowed to return that evening. (All supplies should be arranged for through the head class sponsor in advance so that there is not a need to leave the construction site.) A sign in and sign out sheet should be available for each night and held on file till after homecoming.
6. All school rules and regulations covered in the student handbook will apply (ex.: drinking, drugs, use of tobacco, fighting, harassment of other students, etc)

- After the parade, floats should be displayed at the high school for the homecoming game. The floats must be dismantled by noon on Saturday. Faculty supervision is necessary for the final clean up. If the weather is bad on Friday and floats are damaged due to rain, they should be dismantled immediately after the parade.

### **Royalty Selection**

Homecoming and Winter Homecoming royalty candidates are nominated by the students according to their grade. The males nominate females in their class and the females nominate males in their class. The male and female nominees from each class receiving the most votes are selected as the class candidates. The members of each class vote for candidates from their class for Attendants and the entire student body votes for King and Queen (to be selected from the senior class).

Prom candidates are nominated by each class member nominating persons from their class (juniors & seniors). The male and female nominees from each class (juniors & seniors) receiving the most votes are selected as the class candidates. The juniors vote for junior attendants and the seniors vote for senior attendants. Both juniors and seniors vote for king and queen (to be selected from the senior class).

Any student who is a candidate for Homecoming (Fall) cannot be a candidate for Winter Homecoming. All Juniors and Seniors are eligible for Prom candidacy.

### **Weather Related Early Dismissal or Cancellation**

Please listen to the area radio stations (KWIX-KRES-KZZT) for school cancellations or early dismissals.

### **School Calendar**

The school activities calendar is available on the district's internet website at [www.moberly.k12.mo.us](http://www.moberly.k12.mo.us)

### **College Athletic Eligibility**

Packets of information regarding NCAA Freshman eligibility are available in the Athletic Office and Counselors Office. Information can also be found at [www.NCAA.org](http://www.NCAA.org).

### **Notice of Non-Discrimination**

The Moberly School District No. 81 does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Dustin Fanning, Assistant Superintendent  
926 KWIX Road, Moberly, MO 65270  
660-269-260

### **Dual Participation Form**

NAME \_\_\_\_\_

PRIMARY SPORT \_\_\_\_\_ SECONDARY SPORT \_\_\_\_\_

PRIMARY SPORT – HEAD COACH'S SIGNATURE \_\_\_\_\_

SECONDARY SPORT – HEAD COACH'S SIGNATURE \_\_\_\_\_

ORDER OF RESPONSIBILITY – If there is a conflict of events on a given date, the athlete's responsibilities are listed below in order of their priority. (The athlete will not be expected to participate in more than one activity per day).

- First Priority – Primary Sport Meet/Game
- Second Priority – Secondary Sport Meet/Game
- Third Priority – Primary Sport Practice
- Fourth Priority – Secondary Sport Practice

\*District and Higher level competition takes precedence



