

## Medication Administration

The Moberly School District is not legally obligated to administer medication to students unless specifically included in a Section 504 Accommodation Plan or an Individualized Education Plan (IEP). The Board recognizes that some students may require medication for chronic or short-term illnesses to enable the student to remain in school and participate in their educational process. District policy prohibits students from possessing or self-administering medications while on District grounds, on District transportation, or during District activities unless explicitly authorized in accordance with the Administration of medications to STUDENTS policy and administrative procedures. Students who possess or consume medications in violation of the policy and procedures while on District grounds, on District transportation or during a District activity may be disciplined up to and including suspension or expulsion. (Refer to Discipline Section.)

The District retains the discretion to reject requests for administration of medication or to terminate existing administration of medication requests. The parent/guardian will be notified in writing when this occurs. *The District will not administer the first dose of any medication.*

Medications are defined as those drugs prescribed by an authorized prescriber, over-the counter drugs, alternative/herbal preparations, nutritional supplements, and any substance that claims to have medicinal or performance enhancing properties. Administration routes (methods of delivery) are defined as oral, inhalation, insertion, and injection.

### Criteria for Administration of Medications at School

All medications (as defined above) presented for consideration for student administration must meet the following requirements:

1. Be in the original container/packaging, with a valid expiration date that confirms the medication has not expired and identifies the student by name.
2. In addition, prescription medication at school must meet the following guidelines:
  - a. the medication must be ordered at a specific time during school hours **or**
  - b. must be ordered for the student to receive four or more times in a day **and**
  - c. must be accompanied by the diagnosis for each medication in the form of a written statement from the prescribing physician on physician letterhead or official prescription document (request this statement at the time of your visit).
3. Be accompanied by the District's *Parent Permission and Consent for Administration of Medications to Students* form completed by the parent. This form is down-loadable in PDF format on the District's website [www.moberly.k12.mo.us](http://www.moberly.k12.mo.us). Follow the school health services link and click on **forms** or you may obtain forms in the main office of each building.
4. Be brought to the student's school by the parent/guardian (or designated adult) and left with the designated building staff.
5. The dosage of the medication is within normal range for the student's age and development according to recognized pharmaceutical guides.
6. All requirements verified by a Registered Nurse prior to administration.

The school nurse will notify parent/guardian of missing requirements. Parent/guardian should be prepared to administer school doses until medication is approved for administration in the school setting.

### Student Self Administration

Additional requirements for administration and use by students whose chronic health condition warrants self-administration and possession of his/her medication during the school day, while on District transportation, or during District sponsored activities include, but are not limited to:

1. Prescribing doctor's certification that the student is capable of self-administration and has been instructed in the method of delivery and potential side effects of the medication
2. Instructed in the danger of and disciplinary consequences of sharing medication.
3. Verification by the age-level RN of student's competency in self-management techniques.
4. Completion and return of the notarized Permission for Student to Self-administer Medication.

Questions may be directed to the school nurse

## **Life-Saving Medications**

***The District does not provide life-saving medications.***

It is the responsibility of the parent/guardian to inform the school nurse of student's health condition, provide life-saving medications, and participate in developing an emergency action plan when their child has been diagnosed with a condition that could result in a life-threatening medical event.

In the event of an undiagnosed life-threatening medical event, the building administrator (or designee) will secure emergency medical services and contact the parent/guardian to go directly to the closest emergency department.

The complete policy, administrative procedures, and required forms related to Medication Administration are available in the administrative office and from the school nurse or through the Districts' web-site at [www.moberly.k12.mo.us](http://www.moberly.k12.mo.us), follow the school health services link then click on **policies**.