

## **Early Childhood Special Education Aide**

The Moberly School District is accepting applications for the position of Early Childhood Special Education (ECSE) Aide for the current year. This position is located at our East Park facility. The benefit eligible position is full-time working 37.5 hours/week, 9 months per year.

This position will remain open and posted until filled/approved by the BOE.

### **MINIMUM QUALIFICATIONS/SKILLS REQUIRED:**

- \* High school graduate

**HOURS IN DUTY DAYS EXCLUDING LUNCH: 7.5**

### **ESSENTIAL JOB DUTIES:**

- \* Work with students to facilitate learning.
- \* Prepare instructional materials.
- \* Assist teacher with teaching activities.
- \* Regular and predictable attendance that complies with District policies and rules.
- \* Demonstration of effective and positive interpersonal relationships with staff, students, and the community and the ability to work as a productive and solid member of the school district team.

### **OTHER JOB RESPONSIBILITIES:**

- \* Other duties as assigned. This does not preclude the assignment of additional or supplemental duties. The District reserves the right to modify the assignment as needed to reflect such duties.

Applications are available at the District Business Office or on the District web site at [www.moberly.k12.mo.us](http://www.moberly.k12.mo.us).

To be considered for this position, please submit a completed support staff employment application with resume, transcripts (if applicable), and two current letters of reference to:

Moberly School District  
Position: ECSE Aide  
926 KWIX Road  
Moberly, MO 65270  
Phone (660) 269-2600