

REFERENCE COPY

FILE: IGCD-AF4
Critical

VIRTUAL COURSES (Enrollment Appeal for MOCAP and District-Sponsored Virtual Courses)

Note: If the enrollment decision was made by the student's individualized education program (IEP) team or Section 504 team, follow the federal appeal process.

Name of Student: _____

Name of Parent/Guardian: _____

Name of Course(s) Denied: _____

Provider of Course(s): _____

By completing this form, you are requesting an appeal of the decision denying enrollment in the above-listed course(s). Please provide the reason(s) the student should be enrolled in the course(s) below and attach any additional information you believe is relevant to the decision.

Signature of Parent/Guardian or Student

Date

Return the completed form to the district central office.

Note: The reader is encouraged to review policies and/or procedures for related information in support of this administrative area.